Dear Parents/Guardians,

First things first, I thank you all so very much for allowing my swim instructors, myself, and the Warren County YMCA to work with and teach your child(ren) how to swim and how to be safe in and around the water. My staff loves what they do, and I promise that they will continue to give you the same effort and support for your child(ren) in 2023 as they do now. With the new year quickly approaching, I have decided to enact some changes to our swim lesson sessions and how they run throughout the year. The number 1 goal with these changes is to continue to offer the same quality of swim lessons we currently do, but to do so in a way that is better organized both behind the scenes (me), as well as a much more organized and linear product for you. I do hope you take the time to read this letter as I explain these changes further. I appreciate your time with reading this and please reach out to me with any questions.

So, what is changing exactly? Starting at the New Year, officially Monday January 2\textsuperscript{nd}, we will begin running ALL swim lessons at the Warren County YMCA in 2-month cycled sessions. Meaning, sessions will run for January–February, March–April, May–June, July–August, September–October and November–December. This covers ALL Group Swim Lessons (Levels 1–6), Private Lessons (1–3 kids), and any Parent/Child Classes we run in 2023 and beyond. This does exclude our Summer Outdoor Swim Lessons at the Pattee Outdoor Pool as that will continue to run as a 10–week program from June–early August every Summer.

How do you sign up for lessons in 2023? Starting on December 15, 2022, you will be able to begin signing up for the January–February 2–month session. Sign-ups will always begin on the 15\textsuperscript{th} of the month that is directly PRIOR to a new 2–month session. This means sign-ups for lessons in 2023 are on the following dates:

December 15, 2022 for the January–February Session
February 15, 2023 for the March–April Session
April 15, 2023 for the May–June Session
June 15, 2023 for the July-August Session  
August 15, 2023 for the September-October Session  
October 15, 2023 for the November-December Session.

ALL sign ups/sessions will be similar to how our current Gymnastics/Ninja Crew Programs are done if you are familiar with them. Parents, you will need to call or stop by the Y as soon as you can on or after the 15th of the month on the dates listed above, to secure your spot in a swim lesson. For Group Lessons, you may also sign up ONLINE. However, you WILL NOT be able to sign up online for Private Lessons. You MUST either register for Privates at the DESK or CALL the Y (309-734-3183) to register and pay over the phone. Group lessons have always been this way, (sign up to get 1 of 6 spots before the class fills up). Now, starting on December 15th, Private Lesson times will ALSO be at a first come, first serve basis. This means, you must sign up as soon as you can to confirm a Private Lesson spot before someone else signs up for that same spot. Your spot WILL NOT be saved for you. You MUST sign up to save your spot (if continuing previous lessons), or to be given a spot (if you are looking to enroll your kids into Private Lessons). Doing sign ups this way from now on allows for the following to happen: A) This makes all parents/guardians responsible to make payments on time, with out me (Ben) having to chase down payments and this leaves it to parents to get signed up to get a spot fairly. B) This allows a fair opportunity to those who can’t currently get into lessons or have been waiting months on a waiting list to do so (effectively eliminating the “Wait List” for good). Finally, C) This allows me to create streamline sessions where everyone starts and ends at the same time and no longer have lessons start and end at random times as they do now, effectively saving me (Ben) from hours and hours of constantly lining up all 50+ of our current Private lessons that are constantly starting/stopping and making sure everyone pays on time (not always the case).

How will the 2-month sessions work? Depending on the day/time you sign up for Private Lessons, or when the group lesson is scheduled, you will get as many lessons as possible for that particular day of the week that exist in that 2-month time frame. Example, if you sign up for a Private Lesson for Thursdays @5:30pm, you will end up with 8 lessons within the 2-month January-February session. If you sign up for Monday at 6:30pm, you will get up to 9 lessons. It all depends on the way the calendar falls. Just like in our Gymnastics/Ninja Crew programs, the price will not be different whether it is 8 weeks or 9 weeks. The price is set strictly on the 2 months. The only way I
will ever prorate the price for lessons is if an instructor will be gone due to a vacation or personal reason, or if a holiday interferes with a day that lessons take place. Example: Mondays in the May-June Session will be prorated as we will be closed on Memorial Day. Here is a list of dates that there will be no lessons in 2023 (as of now) due to a holiday, shutdown weeks, breaks, etc.:

- Memorial Day (May 29th)
- Independence Day (July 4th)
- End of Summer/Shutdown Week Break (August 28th-September 9th)
- Thanksgiving Weekend (November 22nd-25th)
- Christmas Week (December 25th-December 30th)

Lesson Pricing – Pricing in 2023 is as follows:

Private Lessons (1-3 Kids) **Members:** $75, **Non-Members:** $100 (PER CHILD),
Group Lessons and Parent/Child Classes – **Members:** $50, **Non-Members:** $75 (PER CHILD). The prices cover the whole 2 months, (8-9) lessons/classes.

**NOTE** The Semi-Private Lesson name is gone and is now simply just known as Private Lessons. Private Lessons can have 1-3 kids in them.

Lesson Make-ups – From now on, ALL lessons will act as Group Lessons have. This means that if you or your child need to miss a lesson due to Sickness, Vacations, other commitments, kids not wanting to come, etc., they will NOT be made up. We will only make up a lesson from now on if something is wrong with the YMCA, or the pool that causes us to have to shut down the pool or cancel lessons (anything out of our control), or if there is a scheduling problem for an instructor.

These changes allow me and my staff to be better organized and prepared to continue to provide you with the best program we can and focus fully on the lessons and the kids. Doing lessons this way will also allow me to bring in more instructors, allow for more open opportunities for scheduling lessons at current popular times, as well as potentially, more morning and early afternoon times for homeschooled, or Pre-K kids. Thank you so much for reading this letter. If you have any questions regarding the letter, please call me at the Y at 309-734-3183, or email me at ben@warrencountyymca.org.

Thank you,
Ben Davis
Youth Development Director